

ABM Key Skills 2

STORAGE

ABM Key Skills

Key Skill 2: Correct Storage of Chemicals and Materials

Objective:

To learn the correct way to stow chemicals and materials.

Why?

Stowing items correctly is vital to prevent slips, trips, falling objects and manual handling injuries.

Our storage area is our shop window to our customers.

Keeping our storage area clean, tidy and organized sets our standards for cleaning the contract.

Remember:

Take the learner to the storage area

Check adequate lighting.

Floor is clean and free from any debris and spillages.

Chemical should be locked away to prevent unauthorized access.

All chemical labels to be forward facing.

Check for spillages.

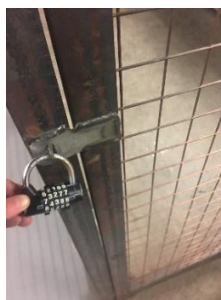
Report any damage to stock immediately to your supervisor.

Store Paper materials at least 5cm from the ground.

ABM Key Skill 2

Key Steps- practical

1. Chemicals must be stored in a locked area with a COSHH sign displayed.
Top Tip: this prevents unauthorized access!



2. Check Area is clean and free from debris and spillages.



3. Ensure Heavy Items are stowed on the bottom shelf and items are forward facing.



4. Ensure all paper materials are stowed at least 5cm from the ground to prevent damage and within easy reaching distance to prevent manual handling injuries.

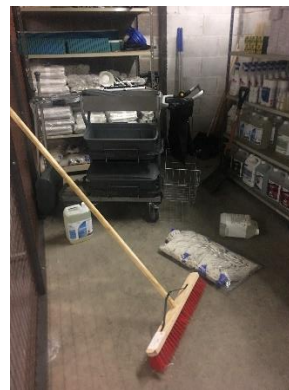


Knowledge Assessment

Key Skill 2: Storage

Practical Assessment: 100% Pass Mark

- Please circle as many hazards as you can in these pictures



Theory Assessment: 100% Pass Mark

1. Where should heavy items be stored?

Bottom Shelf.

2. Why should area be clean and free from debris and spillages?

To prevent slips, trips, and falls.

3. Why should chemicals be locked away?

To prevent unauthorized access.

4. Why should paper material be stored at least 5cm from ground level?

To prevent damage.

5. What should you do if you notice damaged stock?

Report it to Manger or Supervisor.