

Module 7

DAMP WIPING, DUSTING

Q&A and Practical Module

1. Put out warning signs. - why do we need to put out signs? – what can happen if we don't?



2. Ensure that correct PPE is worn. – follow the **Risk Assessment**. – how do you know which PPE to wear? – what can happen if you do not wear the correct PPE? – where can you find the information to wear the correct PPE?

3. Gloves must be worn for this task. – ask why this is important?

4. Colour coding policy to be followed. – can you identify the correct colours to be used for the relevant areas? – what are the implications of not following colour coding policy?

5. Always spray chemical solution onto the cloth, not the floor to prevent overspray. – why do we need to do this?



6. Damp wiping and dusting

- Put out Warning signs. - why do we need to put out signs? – what can happen if we don't?
- Ensure that correct PPE is worn. – follow the risk assessment.- how do you know which PPE to wear? – what can happen if you do not wear the correct PPE? – where can you find the information to wear the correct PPE?
- Assemble all equipment and check for any faults. - what should you do if you find any faults?
- **When dusting always use a clean dry duster. Always dust vertical surfaces from the top down, using overlapping strokes as you go. Refold the duster when soiled until all 8 sides are used. Remember to pull the dust out from the corners. - why is it important to follow the procedure?**

- **When damp Wiping: First Prepare chemical solution according to manufacturer's instructions. Always wipe the surface with a damp cloth using horizontal/vertical smooth strokes. Remember to always spray chemical solution onto the cloth and not directly onto the surface being cleaned. - why is it important to spray the chemical directly onto the cloth?**
- **If washing down. Apply chemical solution to the cloth, remove the dirt by wiping methodically. Then rinse with clean water and wipe dry with a fresh clean cloth.**
- **Check and clean all equipment and check for faults. Then return to correct store- why do we need to check for faults? – what are the implications of not checking for faults?**