

Access to Building

Visitors are only permitted in the building between **08:00 and 20:00hrs**. Guest Passes available at main building reception, please return before exiting the building. An ABM Staff member will meet you at the main reception (induction loop available).

Visitor Sign In

Please sign in and out at the security desk at reception. An ABM staff member will sign you in & out at the ABM Office entrance.

Emergency Evacuation

In the event of an emergency such as fire alarm, please evacuate the building via the stairwell at the front and rear end of the building and follow staff to the assembly point. A weekly Fire Alarm test is carried out on Tuesdays at 11:00hrs.

First Aid Room

Ground floor -please inform ABM Staff.

Multi-Faith Room

The multi-faith room is on the ground floor.

Canteen

Pier Walk Restaurant is located on the ground floor, open Mon to Fri, 07:30 – 15:00hrs. Serving times are:

Breakfast 07:30 – 11:00hrs

Lunch 12:00 – 14:30hrs

Coffee 11:00 – 12:00 & 14:30 – 15:00hrs

Guest Wi-Fi

Guest Wi-Fi details are available at the ABM Office Floor reception.

Welfare Facilities

There is a kitchenette and water coolers on the ABM UK Office Floor. Please ask an ABM Staff member to direct you.

Accessible washrooms are on every floor. Showers, changing room, cycle racks and lockers for cycling/ running gear are available on the mezzanine floor.

Recycling

Recycling points available across the 3rd floor for General Waste, White Paper, Mixed Recycling, Food Recycling & Batteries/CDs.

ABM UK's Mission:

“To make a difference, every person, every day.”



14 Pier Walk